

# United Way of Northwest Michigan Volunteer Center

521 S. Union St., Traverse City, MI 49684

[www.unitedwaynwmi.org](http://www.unitedwaynwmi.org)

Susan McQuaid, Volunteer Center Director, 231-947-3200 x205

Kate Kerr, RSVP Coordinator, 231-947-3200 x203

## Volunteer Application

Name:	Date:
Date of Birth:	Phone:
Address:	Email Address:
City, State, Zip	
Do you go away for the winter?	If so, when do you return?

### Volunteer Skills and/or Interests (please check all that apply):

#### Working with Seniors:

- Nursing Homes
- Advocacy
- Friendly Visitor
- Phone Reassurance
- Veterans History

#### Working with Youth:

- Reading Stories
- Activity/Crafts
- Sports
- YouthFriend
- Advocacy
- Tutoring

#### Clerical/Library:

- Typing/Data Entry
- Phone Calling
- Computer Skills
- Phone Answering
- Filing/Copying
- Library Assistance

#### Manual:

- Carpentry
- Gardening
- Home Repairs
- Rebuilding Houses
- Tuesday Toolman

#### Artistic/Musical:

- Visual Arts
- Musical Instrument
- Knitting/Sewing
- Photography
- Dance
- Theatre/Drama
- Graphic Arts

#### Health & Human Svcs:

- Hospice
- Homeless Shelters
- Pantries
- Hospitals
- Adult Education

#### Environmental:

- Animal Societies
- Waterway Protection
- Land Conservation

#### Organizational Management :

- Accounting
- Tax Assistance
- Bookkeeping
- Fund Raising
- Grant Writing
- Board Work
- Business Management
- Public Speaking
- Public Relations

#### Mailings:

- Labeling/Stuffing Envelopes

#### Community Emergencies:

- Immunization/Flu Clinics
- Phone Banks
- Mock Drills
- Disaster Team

#### Transporting:

- Local
- Long Distance
- Meal Delivery

Do you have a specific agency, organization or group you are interested in volunteering for?

Do you have access to a vehicle that you would be willing to drive in the course of your volunteering? YES NO

Do you have any times when you are not available to volunteer?

How did you hear about RSVP? Newspaper, Internet, Friend, Radio, Other (please describe)

For volunteers 55 and over who are interested in volunteering with the Retired & Senior Volunteer Program (RSVP), please fill out the next page.

# RSVP VOLUNTEER AGREEMENT

I volunteer my services through the RSVP sponsoring agency and understand that I am not an employee of the agency or RSVP. I hereby agree to regard all information learned and received in the performance of my volunteer work as confidential. I further agree to respect individual rights to privacy, as well as those of the family and/or the facility for whom I am volunteering

I hereby grant permission to the Retired and Senior Volunteer Program to check with appropriate authorities (courts, police, department of motor vehicles) upon matters of record regarding background and history. Any information obtained will be strictly confidential.

I understand that if I use my personal automobile in my volunteer service, I will arrange to keep in effect automobile liability insurance equal to the minimum limits required by our state.

I hereby consent to the use of my name and photograph by RSVP and its sponsoring agency in any of the media and /or exhibits.

I designate the following individual(s) as my beneficiaries for RSVP insurance purposes:

Name(s)	Address	Relationship
1) _____	_____	_____
2) _____	_____	_____

\_\_\_\_\_  
RSVP Volunteer Signature

\_\_\_\_\_  
Witness Signature

## IMPORTANT INFORMATION FOR ALL RSVP VOLUNTEERS

STATE: \_\_\_\_\_ DRIVER'S LICENSE #: \_\_\_\_\_